

# TETBURY UPTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON

Wednesday 6<sup>th</sup> July 2022

**Present:** Cllrs R Witchell (Chairman), M Tanner, J Pearce, S Evans, T Morris, County Cllr S Hirst, District Cllr Norris and the Clerk Mrs J Hunt.

- 1 **Public Question Time** - No members of the public were present
- 2 **Apologies and Reasons for Absence;** No members absent
- 3 **Procedures-**  
**Declarations of Interest in Items on the Agenda**  
None  
**Amendments to Members' Register of Interests**  
None
- 4 **Acceptance and signing of Minutes of the Parish Council Meeting held on 16<sup>th</sup> March 2022**  
RESOLVED that the Minutes were an accurate record and were signed by the Chairman.
- 5 **Matters Arising From the Minutes not Included on the Agenda.** None
- 6 **County and District Councillors' Reports:**  
**County Councillor S Hirst** – The report was circulated and noted. (see attached)  
**District Councillor R Norris** – Cllr Norris **reported** there are still pedestrians using Cirencester Road between Illsom and Eagle Plant even though there is a footpath through the new estate. Tetbury Town Highways committee are also concerned about this and are trying to have the way through signposted. Parking in Charlton Road is still a concern; Although Cirencester Road is outside the parish boundary it is also raising concerns regarding parking. Clerk to write to GCC Highways, County Cllr Hirst and TTC Highways committee. He also reported Bath Road will be closed in July for resurfacing. The planning application for Lodge Cottage at Tetbury Upton will not be approved on the advice of the conservation officer.
- 7 **New Planning Applications.**  
No applications had been received
- 8 To note any applications received since the publication of the agenda –  
No applications had been received
- 9 To discuss and agree possible Trustee for the Dolphins Hall - after some discussion it was agreed no trustee would be appointed at the present time. (Clerk to inform Dolphins Hall Chairman)
10. To receive update on Hook House notice board – The notice board is now ready for collection. Cllrs Witchell and Morris to collect and erect.
- 11 To receive internal audit report - noted
- 12 To note budget report and bank reconciliation – Noted Bank balance £2711.12
- 13 To agree payments to be made and note payments made between meetings All agreed
- |                                   |         |
|-----------------------------------|---------|
| Finance Dept.biz (internal audit) | £106.25 |
| Clerks Salary (May)               | £163.60 |
| HMRC                              | £0.40   |
| Clerks Salary & Expenses (June)   | £195.40 |
| HMRC                              | £0.40   |
- 14 **To consider and action correspondence received to date** – Thank you letter from Tetbury in Bloom
- 15 **Chairman's Report** – All points covered in previous items.
- 16 **To report any highways issues** – See District Councillor report.
- 17 **Councillors Reports** – Cllr Morris reported work to the drive off Hookhouse Lane has been completed.  
Cllr Evans Illsom will become a gated community when Westonbirt School opens its 6<sup>th</sup> Form in the main house in September.
- 18 Date and Time of next meeting – 14<sup>th</sup> September 2022 at 7.30pm at Charlton Farm.  
**There being no further business the meeting closed at 8.12pm**