

# TETBURY UPTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON

Wednesday 16<sup>th</sup> March 2022

**Present:** Cllrs R Witchell (Chairman), J Pearce, S Evans, T Morris, County Cllr S Hirst (7.45), the Clerk Mrs J Hunt.

- 1 **Public Question Time** - No members of the public were present
- 2 **Apologies and Reasons for Absence;** Cllr Tanner sent his apologies (personal)
- 3 **Procedures-**  
**Declarations of Interest in Items on the Agenda**  
None  
**Amendments to Members' Register of Interests**  
None
- 4 **Acceptance and signing of Minutes of the Parish Council Meeting held on 9<sup>th</sup> February 2022**  
**Resolution 6/22**  
RESOLVED that the Minutes were an accurate record and were signed by the Chairman.
- 5 **Matters Arising From the Minutes not Included on the Agenda.** None
- 6 **County and District Councillors' Reports:**  
**County Councillor S Hirst** – Free after 3 parking has stopped.  
**District Councillor R Norris** – Not present
- 7 **New Planning Applications.**  
**22/00360/FUL** Full Application for Change of use and conversion from office to 5no. student accommodation at Close Farm Bath Road Tetbury Gloucestershire *No objections*  
**22/00607/FUL** Full Application for Construction of an agricultural entrance (highways access point), farm drive, cow track, landscape planting and associated works at Duchy Home Farm Tetbury *No objections*  
**22/00848/TCONR** Works to trees in conservation areas for T1 and T2 - Repollard - Balsam Poplars. T3 - Reduce crown - Sycamores. T4 T6 - Fell - Christmas tree. T5 - Fell - Ornamental tree at Field House Easton Grey Road Westonbirt Tetbury *No objections*
- 8 To note any applications received since the publication of the agenda –  
21/03378/LBC Listed Building Consent for Restore original fireplace in first floor bedroom using Cotswold stone at 12 Upton Cottages Tetbury Upton *No objections*
- 9 To receive update on repairs to Hook House Notice board which has been blown down in the recent gales - Cllr Tanner chasing
10. To address negative response to item C on 2020/2021 audit report and answer for 2021/2022 audit  
Cllrs agreed with the internal auditors comments for 2020/2021.  
Cllrs unanimously agreed that there is no significant risk in relation to achieving their objectives in 2021/2022 as the income expenditure and assets of the parish are very small.
- 11 To agree Clerks salary increase as per NALC for 2012/2022. Agreed increase of .27p per hour amounting to £32.40 per annum.
- 12 To note budget report and bank reconciliation – Noted Bank balance £1573.11
- 13 To agree payments to be made and note payments made between meetings All agreed,
- |                                    |         |
|------------------------------------|---------|
| Clerk salary and expenses February | £229.79 |
| HMRC February                      | £1.40   |
- 14 **To consider and action correspondence received to date** – A further notification has been received from CDC regarding the boundary change review between Westonbirt-with Lasborough Parish council and Tetbury Upton Parish Council.  
After some discussion Councillors agreed they are not in favour of the alteration considering it to be an unnecessary and expensive change to a parish boundary which has been in place for probably hundreds of years without question and feel it will not have any benefit to either parish.  
Noted night time road closures on Berrells Road and Bart Road no dates given.
- 15 **Chairman's Report** – The chair had nothing to report
- 16 **To report any highways issues** – Nothing to report
- 17 **Councillors Reports** – Cllr Pearce still has concerns about the which footpath runs through the new estates to the industrial park in Cirencester Road which is not direct and not sign posted with many pedestrians still walk along Cirencester Road which does not have a

footpath.

- 18** Date and Time of next meeting – Annual Public and Annual Council meetings 11<sup>th</sup> May 2022  
at Tetbury Council Offices at 7pm  
**There being no further business the meeting ended at 8.15pm**

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