

# TETBURY UPTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON

**Wednesday 8<sup>th</sup> December 2021**

**Present:** Cllrs R Witchell (Chairman), J Pearce, M Tanner, S Evans, District Cllr R Norris, the Clerk Mrs J Hunt and T Morris

- 1 **The Chairman welcomed Tom Morris to the meeting Mr Morris is interested in filling the vacant position on the council. To be officially co-opted at the next meeting**  
**Public Question Time** - No questions
- 2 **Apologies and Reasons for Absence; County Councillor Hirst**
- 3 **Procedures-**  
**Declarations of Interest in Items on the Agenda**  
None  
**Amendments to Members' Register of Interests**  
None
- 4 **Acceptance and signing of Minutes of the Parish Council Meeting held on 13<sup>th</sup> October 2021**  
**Resolution 4/21**  
RESOLVED that the Minutes were an accurate record and were signed by the Chairman.
- 5 **Matters Arising From the Minutes not Included on the Agenda.** Reply from CDC re 20/0133/AGFO – the track should have formed part of the application as it was not it requires planning permission. CDC are awaiting application also comments from the landscape officer. Thanks to Cllr Norris for chasing.  
Response from R Gray re sign at Illsom House which is to be added to highways work schedule (no time scale given). Also asking for the exact position of the missing parish sign ( clerk to email RG)  
It was noted the application 21/00552/Ful has been refused permission.
- 6 **County and District Councillors' Reports:**  
**County Councillor S Hirst – None**  
**District Councillor R Norris –** See attached. Cllr Norris also informed council CDC are proposing to charge parish councils for contested elections as from 2023. Parishes will be informed of the likely charge later in the week.
- 7 **To receive and note Neighbourhood Plan review report** - noted
- 8 **New Planning Applications.**  
**21/03208/FUL** Full Application for Conversion works and change of use to class C2 at Barley Court Bath Road Doughton Tetbury Gloucestershire **info only**  
**21/03459/LBC** Listed Building Consent for Conversion works and change of use to Class C2 at Barley Court Bath Road Doughton Tetbury Gloucestershire **info only**  
**21/03981/FUL** Full Application for Erection of two storey extension and new orangery to existing dwelling at Garden House Easton Grey Road Westonbirt Tetbury Gloucestershire **No objections**  
**21/03208/FUL** Full Application for Erection of two storey extension and new orangery to existing dwelling at Garden House Easton Grey Road Westonbirt Tetbury Gloucestershire **No objections**  
**21/03547/LBC** Listed Building Consent for Conversion works and change of use to Class C2 at Barley Court Bath Road Doughton Tetbury Gloucestershire **info only**  
**21/03394/FUL** Full Application for Two-storey rear and side extension at Lodge Cottage 17 Tetbury Upton Tetbury Gloucestershire GL8 8LP **info only**  
**21/03926/FUL** Full Application for Variation of condition 2 (approved drawing) re permission 20/04075/FUL - Erection of carport, garden store and garden/pool room at 8 Tetbury Upton **No objection**
- 9 To note any applications received since the publication of the agenda -none
- 10 To consider repairs to Hook House Notice Board – ongoing. Cllr Tanner to contact carpenter.
- 11 To agree budget and precept request for 2022/2023 The clerk presented figures with an increase of £250 in the precept to cover inflation. It was noted that should council be charged for election costs in the future it would be necessary to raise the monies through the precept. Unanimously agreed to precept request of £3250.

12 To note budget report and bank reconciliation - Noted

13 To agree payments to be made and note payments made between meetings

Clerk Salary & Expenses October	£206.90
HMRC October	£1.20
Clerk salary – November	£152.30
HMRC –November	£1.40
Town and Parish Council website	130.00

Balance of precept received £750.00 - noted

14 **To consider and action correspondence received to date** – Information leaflet from Tetbury Welfare Charities.

15 **Chairman’s Report** – Noted the frame for the new build in the Recreation ground is up.

16 **To report any highways issues** – Concern that the cars parked on the bend in Charlton Road cause a traffic hazard Councillors are also concerned that the cross roads at the Hare and Hounds on the A433 is a particular black spot.(Clerk to email R Gray)

17 **Councillors Reports** – None

18 Date and Time of next meeting – 9<sup>th</sup> February 2022 at Charlton Court Farm

**There being no further business the meeting ended at 8.35pm**