

TETBURY UPTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 15th May 2019

Present: Cllr M Tanner, Cllr Mrs G Bailey, and Cllr J Price,

Also Present: County Cllr S Hirst, District Cllr R Norris and Mrs J Hunt (Clerk)

1 Election of Chairman – To hold office until the Annual meeting 2020 and to accept the Chairman’s acceptance of office

Resolution 01/19

R Witchell was proposed by Cllr J Price seconded Cllr Bailey and it was unanimously agreed to elect Cllr Witchell as Chairman for the coming year

2 Election of Vice-Chairman – To hold Office until the Annual Meeting 2020

and to Accept the Vice-Chairman’s Acceptance of Office

RESOLUTION 02/19

M Tanner was proposed by Cllr G Bailey, seconded by Cllr J Price and it was unanimously agreed to elect Cllr M Tanner as Vice-Chairman for the coming year.

In Cllr Witchells absence Cllr Tanner chaired the meeting

3 Public consultation No members of the public were present

4 Apologies and Reasons for Absence

Apologies from Cllr R Witchell.

5 Acceptance and signing of Minutes of the Parish Council Meeting held on 19th March 2019

RESOLUTION 03/19

RESOLVED that the Minutes were then an accurate record and were signed by the Chairman.

6 Declaration of Interests and Update Register of Members’ Interests

None

7 To Discuss any Matters Arising from the above Minutes not included on the Agenda

None

8 To receive County and District Cllr reports – see annual public meeting

9 To consider Co-Option process to fill remaining position on the council – Clerk to advertise position in notice boards and Tetbury Advertiser. Also to write to J Wilson to thank for works on the council in the past.

10 Planning and Tree Works

New Applications

19/01355/FUL Full Application for Variation of Condition 1 of Planning Permission Reference Number:17/03442/FUL dated 17/10/2017 to extend the period of the siting of the marquee for an additional three years at Highgrove House Doughton

No objections

11 Applications Responded to Since Last Meeting 19/0018/CWMAJW Valley Trading Ltd Babdown Industrial Estate Babdown Beverston Gloucestershire GL8 8YL Variation of condition 8(throughput) relating to planning consent 09/0036/CWMAJW dated 15/01/2010 to increase the annual throughput from 45,000 tonnes to 75,000 tonnes. An objection had been submitted before the meeting. After much discussion Cllrs were agreed they had no objection to the application.

12 To note ant applications received since the publication of the agenda - None

13 Budget Report and Bank Reconciliation up to 15th May 2019 Noted

Noted

14 To approve bills for payment –

Clerk salary and expenses March – 191.36

Clerk salary and expenses April 2019 – 152.16

GAPTC - 68.98

Ingham associates Norton renewal - 33.00

Community First insurance - 160.65

J Smith Audit - 45.00

All agreed to be paid

- 15 To consider internal Audit work during the year** - noted
- 16 To sign the certificate of exemption from a limited assurance review 2018/2019** – The signed by Clerk and Vice-Chairman
- 17 To consider donation to Tetbury in Bloom** – It was agreed to continue the donation of £200 to Tetbury in Bloom
- 18 Correspondence for action**
- Gigaclear – meeting re rollout of ultra fast fibre broadband at Hillesley on 30th May - noted
 - Parkrun - Inaugural parkrun on 18th May 2019 – noted
 - GCC Highways – notice of road closures in July - noted
- 19 Dolphins Hall Committee** – Nothing to report
- 12 Any Other Business** – Cllr Bailey thanked the Clerk for her work during the past year. She asked that as she is no longer able to attend Tree Warden meetings the emails are stopped. Clerk to arrange. Cllr Price – Concerned that scaffolding erected on Fox Hill needs extra cones to make it safe. Also parking place in West Street by the public conveniences needs moving. Cllr Norris to investigate.
- 13 Date and time of the Next Meeting**
To be arranged. At Colly Lodge

There being no further business the meeting closed at 8.15pm