TETBURY UPTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**

**Wednesday 18th August 2021**

**Present:** Cllrs R Witchell (Chairman), J Pearce, M Tanner County Councillor S Hirst and the Clerk Mrs J Hunt.

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| **1** | **Public Question Time**  None | |
| **2** | **Co-Option of new Councillor - none** | |
| **3** | **Apologies and Reasons for Absence;** District Cllr Norris and Cllr S Evans | |
| **4** | **Procedures-** | |
|  | **Declarations of Interest in Items on the Agenda**  None | |
|  | **Amendments to Members’ Register of Interests**  None | |
| **5** | **Acceptance and signing of Minutes of the Parish Council Meeting held on 26th May 2021**  **Resolution 2/21**  RESOLVED that the Minutes were an accurate record and were signed by the Chairman. | |
| **6** | **Matters Arising From the Minutes not Included on the Agenda.** None | |
| **7** | **County and District Councillors’ Reports:**  **County Councillor S Hirst –** As Attached  Cllrs also reported the pavement between Tetbury Upton and Tetbury was becoming over grown.  The road between Hook House and the Hare and Hounds crossroads is in need of repair.  The sign at Ilsom cross roads obstructs the view for traffic leaving the house. | |
| **8** | **New Planning Applications. 21/02599/FUL** Full Application for Replacement two storey dwelling, garage and bike/bin storage at Colly Lodge Tetbury Gloucestershire  **No objections** |  |
| **9** | **To note any applications received and responded to between meetings**  **21/02709/ful** Full Application for Proposed single garage at 16 Old Ilsom Farm Road Tetbury Gloucestershire GL8 8RZ  **No objections** | |
| **10** | To note any applications received since the publication of the agenda -none | |
| **11** | To agree continuation of renewal of public space protection order for the control of dog fouling agreed unanimously | |
| **12** | To consider repairs to Hook House notice board – The clerk reported the notice board is in a very poor state of repair and is difficult to open and close. Cllr Witchell to approach a carpenter. | |
| **13** | To review standing orders, financial regulations and code of conduct – All adopted | |
| **14** | To note budget report and bank reconciliation - Noted | |
| **15** | To agree payments to be made and note payments made between meetings  |  |  | | --- | --- | | Clerk Salary and expenses - May | £174.10 | | HMRC –May | £1.20 | | Finance Biz – Audit | £120.00 | | Tetbury in Bloom – Donation | £200.00 | | Clerk salary and expenses – June | £206.30 | | HMRC –June | £1.20 | | Clerk salary and expenses – July | £166.70 | | HMRC – July | £1.40 | | |
| **16** | **To note internal auditors report 2020/2021 -** Noted | |
| **17** | **To consider and action correspondence received to date –**  Thank you letter from Tetbury in Bloom  Various correspondence re planning at CDC | |
| **18** | **Dolphins Hall –** Cllr Witchell reported meetings are still being held weekly. Building works have not yet started. | |
| **19** | **Highways Issues – see County Councillor report.** | |
| **20** | **Councillors Reports –** None | |
| **21** | Date and Time of next meeting – 13th October 2021 at 7.30pm | |
|  | **There being no further business the meeting ended at 8.30pm** | |
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