TETBURY UPTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**

**Wednesday 12th February 2020**

**Present:** Cllrs R Witchell (Chairman), M Tanner (Vice Chairman), J Price, County Cllr Hirst (8.20) J Pearce, and the Clerk Mrs J Hunt.

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| **1** | **Public Question Time**None |
| **2** | **Apologies and Reasons for Absence;**  |
| **3** | **Acceptance and signing of Minutes of the Parish Council Meeting held on 11th December 2019****Resolution 9/19**RESOLVED that the Minutes were an accurate record and were signed by the Chairman. |
| **4** | **Procedures-**  |
|  | **Declarations of Interest in Items on the Agenda**None |
|  | **Amendments to Members’ Register of Interests**None |
| **5** | **Matters Arising From the Minutes not Included on the Agenda.** Nothing to report on Bath Bridge. |
| **6** | **County and District Councillors’ Reports:** District Cllr R Norris – not present , (apology accepted)**County Councillor S Hirst –** (Taken out of order) Cllr Hirstpresented the budget for GCC as attached. He reported on various highway works due to be carried out in the town. |
| **7** | **Update on Co -Option process to fill remaining positions on the Council** – Julian Pearce expressed his willingness to stand as a co-Opted member of the Council and was duly unanimously elected and signed the acceptance of office. |
| **8** | **To receive update on Gateway feature for Doughton village** – Nothing to report (Cllr Norris not present) |
| **9**  | **To consider repairs and maintenance to telephone box at Tetbury Upton –** The Clerk had an estimate to repaint the box approx. £500.00 plus the cost of paint for work on the box. Ckerk to purchase the required paint. Unanimously agreed the Clerk to authorised the required works. |  |
| **10** | **New Planning Applications. –** None received |  |
| **11** | **To note applications received and responded to between meetings –****20/00133AGFO** Agricultural or Forestry Notification for A new general purpose agricultural building at Land At Hookshouse Lane Tetbury Gloucestershire  |
|  | **19/04665/** Full/LBC Application for Erection of glazed link at Estcourt Grange Estcourt Tetbury Gloucestershire GL8 8XE |
|  | **19/04666/LBC** Listed Building Consent for External refurbishment [including render repairs/replacement with lime some internal re-configuration and erection of glazed link at Estcourt Grange Estcourt Tetbury Gloucestershire  |
|  | **20/00146/cleud** Cert of Lawful Existing Use or Devt for Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 for use as Residential Garden Land at March House 7 Charlton Down Tetbury Gloucestershire GL8 8TZ |
| **12** | To note any applications received since the publication of the agenda – None received.  |
| **13** | To note the budget report and bank reconciliation - Noted |
| **14** | To agree payments to be made and note payments made between meetings**Resolution 10/19 to pay bills as stated -**Clerks salary & expenses – December £182.02HMRC - December £ 11.26Ingham Associates - £ 59.00Clerks salary & expenses - January £181.23HMRC - January £ 1.84 Donation for G Bailey - £ 50.00One.com (web site hosting) £ 49.72 |
| **15** | **To confirm internal auditor for 2019/2020 accounts** – agreed to use J Smith as previously. The clerk reported this is the last year she will be able available.  |
| **16** | **To sign bank mandate for removal of signatory –** Duly signed. |
| **17** | **To consider and action correspondence received to date**CDC – Planning training 16th and 17th March. |
| **14** | **Dolphins Hall –** Cllr Witchell had attended the last meeting of the Dolphins Hall committee, where it was reported the consultation in December had been successful. The committee are still awaiting confirmation of the s106 monies due. Nothing to report on the graveyard. |
| **15** | **Highways Issues –** The following issues were all reported to County Cllr Hirst (not although not all are in the parish they adjoin)* Metal covers in Charlton Road & Long Street in need of attention.
* Concern at lack of lighting in parts of Long Street.
* Lines in West Street car park.
* 2 drains in Charlton Road (by post box and 3 storey house) in need of clearing.
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| **16** | **Councillors Reports –** None |
| **17** | Date and Time of next meeting – 8th April 2020 at 7.30pm at Charlton Farm |
|  | **There being no further business the meeting ended at 8.40pm**  |
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