TETBURY UPTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**

**Wednesday 11th December 2019**

**Present:** Cllrs R Witchell (Chairman), M Tanner (Vice Chairman), J Price, District Cllr Norris County Cllr Hirst and the Clerk Mrs J Hunt.

Due to unavoidable circumstances the meeting was held at 15 Close Gardens, Tetbury.

|  |  |  |
| --- | --- | --- |
| **1** | **Public Question Time**  None | |
| **2** | **Apologies and Reasons for Absence;** Cllr G Bailey | |
| **3** | **Acceptance and signing of Minutes of the Parish Council Meeting held on 16th October 2019**  **Resolution 7/19**  RESOLVED that the Minutes were an accurate record and were signed by the Chairman. | |
| **4** | **Procedures** | |
|  | **Declarations of Interest in Items on the Agenda**  None | |
|  | **Amendments to Members’ Register of Interests**  None | |
| **5** | **Matters Arising From the Minutes not Included on the Agenda.** None | |
| **6** | **County and District Councillors’ Reports:**  **District Cllr Norris** –. Following the reply from Highways regarding the request for gateway features to control speeding through the village and the estimated £2000 cost it was agreed Cllr Norris will speak to the residents again. Cllr Hirst will request the police speed van to visit the area.  **County Councillor S Hirst –** Cllr Hirst’s written report was noted and attached. | |
| **7** | **Update on Co-Option process to fill remaining position on the Council** – No further forward. | |
| **8** | **To consider Gateway feature for Doughton village** – See item 6. | |
| **9** | **New Planning Applications.**  **19/03346** Full Application for Construction of swimming pool and erection of pool building at Holly Bush House Bowldown Road Westonbirt Tetbury – *Although not objecting to the application Cllrs are concerned that the domestic area is excessive for a pool house.*  **19/03082** Full Application for Single storey extension at Worwell Farm House Cirencester Road Tetbury Gloucestershire GL8 8RY – *No objection*  **19/03943** Full Application for Erection of single storey side and rear extension and erection of two storey garage at Wisteria Cottage Doughton Tetbury –*Although not objecting to the application Cllrs are concerned it could be classed as over development in size and scale for the plot.* |  |
| **10** | Applications responded to between meetings :- None received | |
| **11** | **To note applications received since the publication of the agenda –** None received | |
| **12** | **To consider clerks salary –** It was **a**greed to increase the Clerks salary to grade 31with immediate effect. | |
| **13** | **To note budget report and bank reconciliation -** The budget status and bank reconciliation to 31st November were noted as presented. | |
| **14** | To agree payments to be made and note payments made between meetings **Resolution 8/19 to pay bills as stated -**  Clerks salary & expenses – October £159.36  Clerks salary & expenses - November £152.16  Town and Parish Council website - £130.00 | |
| **15** | **To agree 2020/2021 budget and precept request for 2020/2021-** Unanimously agreed to increase the precept by £250 to £3000 per annum. | |
| **16** | **To agree revised financial regulations in line with new NALC regulations –** Unanimously adopted. | |
| **17** | **To consider and action correspondence received to date**   * CDC – Biodegradable paper to be used for planning notices -Noted * Planning and Licensing committee postponed to 15th January 2020 - Noted * Kevin Bird – Request to speak to council with his suggestions for highway improvements at Hare and Hounds crossroads, Councillors agreed that there is a need for improvements at the crossroad and felt it would be quicker for Mr Bird to approach Cllrs Hirst and Norris directly as they have more contact with County Highways. | |
| **14** | **Dolphins Hall –** Public **c**onsultation 15th December in Dolphins Hall. | |
| **15** | **Highways Issues –** Cllr Norris to report concerns over Bath Bridge to highways as expressed at October meeting. | |
| **16** | **Councillors Reports –** None | |
| **17** | Date and Time of next meeting –12th February 2020 at 7.30pm at Charlton Farm | |
|  | **There being no further business the meeting ended at 8.50pm** | |
|  |  | |