

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Tetbury Upton Parish Council

County area (local councils and parish meetings only): Gloucestershire

### Financial year ending 31 March 2019

Prepared by (Name and Role): J Hunt RFO

Date: 19/06/2019

	£	£
<b>Balance per bank statements as at 31/3/19:</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 1</span>	<u><span style="border: 1px solid black; background-color: yellow; padding: 2px;">1,959.5</span></u>	1,959.5
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 <b>(enter these as negative numbers)</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 1</span>	<u><span style="border: 1px solid black; background-color: yellow; padding: 2px;">0.00</span></u>	
Add: any un-banked cash as at 31/3/19		-
<span style="border: 1px solid black; background-color: yellow; padding: 2px;"></span>	<u><span style="border: 1px solid black; background-color: yellow; padding: 2px;">-</span></u>	
<b>Net balances as at 31/3/19 (Box 8)</b>		<u><u>1,959.5</u></u>