

# TETBURY UPTON PARISH COUNCIL

<http://www.tetbury-uptonpc.org.uk>

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All Members of the Council are hereby summoned to attend the

**ANNUAL MEETING of TETBURY UPTON PARISH COUNCIL**  
**on Wednesday 10th May 2016**  
**immediately following the ANNUAL PARISH MEETING**  
**TETBURY RUGBY CLUB, HAMPTON STREET, TETBURY**

for the purpose of considering and resolving upon the  
business to be transacted as set out hereunder.

***Members of the public are also invited to attend.***

Dated this day 4<sup>th</sup> May 2017

Jenny Hunt

Jenny Hunt, Clerk to the Council

## BUSINESS TO BE TRANSACTED

1.		<b>Election of Chairman – To hold Office until the Annual Meeting 2018</b> and to Accept the Chairman's Acceptance of Office
2.		<b>Election of Vice-Chairman – To hold Office until the Annual Meeting 2018</b> and to Accept the Chairman's Acceptance of Office
3.		<b>Apologies and Reasons for Absence</b>
4.		<b>Acceptance and signing of Minutes of the Parish Council Meeting held on 15th March 2017</b>
5.		<b>Declaration of Interests and Update Register of Members' Interests</b>
6.		<b>To Discuss any Matters Arising from the above Minutes not included on the Agenda</b>
7.		<b>Planning and Tree Works</b>
	<b>7.1</b>	<b>New Applications</b>
		17/01358/FUL Full Application for New door canopy and hard landscaping. at Charlton Lodge Charlton Road 17/01359/LBC Listed Building Consent for Internal alterations, replacement of modern windows and new door canopy. at Charlton Lodge Charlton Road Tetbury 17/01246/FUL Full Application for Erection of rear conservatory at Hooks House Westonbirt Tetbury 17/01128/FUL Full Application for Proposed Tennis Court at Garden House Easton Grey Road Westonbirt
	<b>7.2</b>	<b>Applications Responded to Since Last Meeting</b>
		<b>17/01202/ADV</b> Advert Application for Oak framed freestanding sign at A433 Corner Of Junction To Shipton Moyne Bath Road Tetbury Gloucestershire

	<b>7.3</b>	<b>Decision Notices</b>
		None
	<b>7.4</b>	<b>Planning Correspondence</b>
		None
	<b>7.5</b>	<b>Tree Works</b>
		None
	<b>7.6</b>	<b>Any new applications, decisions or correspondence received since publication of the Agenda</b>
<b>8.</b>		<b>Finance</b>
	<b>8.1</b>	To Receive the Budget Report and Bank Reconciliation up to 30 April 2017
	<b>8.2</b>	To consider the internal audit work during the year
	<b>8.3</b>	To approve the Governance and Accounting Statement for the Year Ending 31 March 2017
	<b>8.4</b>	To approve the Accounting Statements for the year ending 31 March 2017
	<b>8.5</b>	To Approve Bills for Payment Clerks salary April Clerks expenses April/May
	<b>8.6</b>	To consider donation to Tetbury in Bloom
<b>9.</b>		<b>Correspondence for Action –</b> <ul style="list-style-type: none"> <li>• Tetbury Upton Footpath 7 – Cindi Beale</li> <li>• Request for confirmation of position Hampton Industrial Estate in Parish boundary</li> <li>• Request to turn Telephone box into Library</li> </ul>
	<b>9.7</b>	<b>Any Other Urgent items received since publication of the Agenda</b>
<b>10.</b>		<b>Projects</b>
	<b>10.1</b>	Report from Dolphins Hall Committee
	<b>10.2</b>	Report from Tetbury Youth Club
	<b>10.3</b>	Tetbury & Tetbury Upton Neighbourhood Development Planning Group <a href="http://www.tetburyndp.com/">http://www.tetburyndp.com/</a>
	<b>10.4</b>	Highways Issues
	<b>10.5</b>	Website
<b>11.</b>		<b>Any Other Business</b>
<b>12.</b>		<b>Date and time of the Next Meeting</b>