

TETBURY UPTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 4th MAY 2015

Present: Cllr R Witchell (Chairman), Cllr Mrs G Bailey, Cllr J Price, Cllr M Tanner (Vice-Chairman) and Cllr J Wilson.

Also Present: Mrs J Hunt (Clerk)

- 29/16 Election of Chairman – To hold Office until the Annual Meeting 2017**
and to Accept the Chairman's Acceptance of Office
RESOLUTION 13/16
Proposed by Cllr M Tanner, Seconded by Cllr J Wilson and unanimously resolved to elect Cllr R Witchell as Chairman for the coming year.
The Chairman thanked everyone for their support.
- 30/16 Election of Vice-Chairman – To hold Office until the Annual Meeting 2017**
and to Accept the Chairman's Acceptance of Office
RESOLUTION 14/16
Proposed by Cllr R Witchell, Seconded by Cllr G Bailey and unanimously resolved to elect Cllr M Tanner as Vice-Chairman for the coming year.
- 31/16 Apologies and Reasons for Absence**
None received.
- 32/16 Acceptance and signing of Minutes of the Parish Council Meeting held on 15th March 2016**
RESOLUTION 15/16
RESOLVED that the Minutes were then an accurate record and were signed by the Chairman.
- 33/16 Declaration of Interests and Update Register of Members' Interests**
None
- 34/16 To Discuss any Matters Arising from the above Minutes not included on the Agenda**
To note the transparency fund monies have been received, the clerk reported she has obtained a quote of approx. £500 for a laptop loaded with all the relevant programmes, all agreed to purchase.
JH to order
- 35/16 Planning and Tree Works**
- 35.1/16 New Applications**
Cutwell Farm- 15/05468/FUL new details for creation of new field access.
No objections
- 35.2/16 Applications Responded to Since Last Meeting**
None
- 35.3/16 Decision Notices**
None
- 35.4/16 Planning Correspondence**
None
- 35.5/16 Tree Works**
None
- 35.6/15 Any new applications, decisions or correspondence received since publication of the Agenda**
None
- 36/16 Finance**
- 36.1/16 Budget Report and Bank Reconciliation up to 30 April 2016**
As the Clerk does not have access to the bank accounts at the present time the budget for April showing a balance of £2774 for the current year was noted.
- 36.2/16 Governance and Accounting Statements for the Year Ending 31 March 2015**
RESOLUTION 16/16

It was resolved to approve the Governance and Accounting Statements as attached.

37/16 Correspondence for Action -

37/16.1 Reply from Royal Mail

Noted and agreed to contact escalated complaints.

37/16.2 GRCC Survey

Noted

37/16.3 Tetbury Rail lands Project footpath

See Cllr Hicks report in Annual Parish Meeting

37/16.4 Police and Crime Commissioner Safe and Social Driving

Noted

37/16.5 GCC road works at Doughton deferred to September

Noted

37/16.6 The Gloucestershire Chest Fund donation request

It had previously been agreed not to support at the present time.

38/16 Any other urgent items received since publication of the agenda

None

39/16 Projects

39.16.1 Dolphins Hall Committee

Nothing further to report

39/16.2 Tetbury Youth Club

Nothing to report.

It was agreed to remove this item from future agendas

39/16.3 Tetbury & Tetbury Upton Neighbourhood Development Planning Group

<http://www.tetburyndp.com/>

Noted. Clerk to email copy of the draft plan to councillors

39/16.4 Highways Issues

None

39/16.5 Website

None

40/16 Any Other Business

It was agreed the Clerk would purchase a gift voucher from Dobbie's for the outgoing clerk and pass to the Chairman to deliver with flowers and a card.

37/15 Date and time of the Next Meeting

Wednesday 22nd June 2016 at Colly Lodge

There being no further business the meeting closed at 8.40 pm