

# TETBURY UPTON PARISH COUNCIL

## MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 10<sup>th</sup> MAY 2017

**Present:** Cllr R Witchell (Chairman), Cllr Mrs G Bailey, Cllr J Price, Cllr M Tanner (Vice-Chairman) and Cllr J Wilson.  
**Also Present:** District Cllr T Stevenson and Mrs J Hunt (Clerk)

- 01/17 Election of Chairman – To hold Office until the Annual Meeting 2018**  
and to Accept the Chairman’s Acceptance of Office  
**RESOLUTION 01/17**  
Proposed by Cllr J. Wilson, Seconded by Cllr G Bailey and unanimously resolved to elect Cllr R Witchell as Chairman for the coming year.  
The Chairman thanked everyone for their support.
- 02/17 Election of Vice-Chairman – To hold Office until the Annual Meeting 2018**  
and to Accept the Chairman’s Acceptance of Office  
**RESOLUTION 02/17**  
Proposed by Cllr R Witchell, Seconded by Cllr J Wilson and unanimously resolved to elect Cllr M Tanner as Vice-Chairman for the coming year.
- 03/17 Apologies and Reasons for Absence**  
None received.
- 04/17 Acceptance and signing of Minutes of the Parish Council Meeting held on 15<sup>th</sup> March 2017**  
**RESOLUTION 03/17**  
RESOLVED that the Minutes were then an accurate record and were signed by the Chairman.
- 05/17 Declaration of Interests and Update Register of Members’ Interests**  
None
- 06/17 To Discuss any Matters Arising from the above Minutes not included on the Agenda**  
Offer of £500 for repairs to notice boards from Bewley Builders offer to be accepted and on next agenda to agree next step.
- 07/17 Planning and Tree Works**
- 7.1 New Applications**  
17/01358/FUL Full Application for New door canopy and hard landscaping. at Charlton Lodge Charlton Road. *No Objections*  
17/01359/LBC Listed Building Consent for Internal alterations, replacement of modern windows and new door canopy. at Charlton Lodge Charlton Road Tetbury. *No objections*  
17/01246/FUL Full Application for Erection of rear conservatory at Hooks House Westonbirt Tetbury *No objections*  
17/01128/FUL Full Application for Proposed Tennis Court at Garden House Easton Grey Road Westonbirt. *No objections*
- 7.2 Applications Responded to Since Last Meeting**  
**17/01202/ADV** Advert Application for Oak framed freestanding sign at A433 Corner Of Junction To Shipton Moyne Bath Road Tetbury Gloucestershire. *No objections*
- 7.3 Decision Notices**  
None
- 7.4 Planning Correspondence**  
None
- 7.5 Tree Works**  
None

- 7.6 Any new applications, decisions or correspondence received since publication of the Agenda**  
17/01680/LBC Listed Building Consent for Replacement windows at 17 Tetbury Road Tetbury Upton. *No objections*
- 8/17 Finance**
- 8.1 Budget Report and Bank Reconciliation up to 30 April 2017**  
Noted
- 8.2 To consider internal Audit work during the year - noted**
- 8.3 To approve the Governance and Accounting Statements for the year ending 31 March 2017 –**  
approved and signed
- 8.4 To approve the Accounting Statements for the year ending 31 March 2017 –** approved and signed
- 8.5 To approve bills for payment –**  
Clerks Salary April – 134.80  
Clerks expenses April/May - 52.65  
J-Bookkeepers – 30.00  
All agreed to be paid.
- 8.6 To consider donation to Tetbury in Bloom –** It was agreed to continue the donation of £200 to Tetbury in Bloom
- 9/17 Correspondence for action**
- Tetbury Upton Footpath 7 – from Cindi Beale the Clerk has written to R. Glanville no response received to date. Clerk to approach Mike Burton at GCC.
  - Request for confirmation of position of Hampton Industrial Estate in Parish Boundary – confirmed as in Tetbury Town
  - Request to turn Telephone Box into Library – No more heard since initial approach. Cllrs have no objection.
- 9.1 Any Other Urgent items received since publication of the agenda - None**
- 10/17 Projects**
- 10.1 Dolphins Hall Committee**  
Nothing further to report
- 10.2 Tetbury Youth Club**  
Nothing to report.  
It was agreed to remove this item from future agendas
- 10.3 Tetbury & Tetbury Upton Neighbourhood Development Planning Group**  
<http://www.tetburyndp.com/>  
Nothing to report  
It was agreed to remove this item from future agendas
- 10.4 Highways Issues**  
The lorry watch has started in Tetbury and 7 companies have so far been written to.  
Over grown hedges from Tetbury sign to Tetbury Upton. Clerk to approach Amey to see if clearance can be arranged,.
- 10.5 Website**  
None
- 11/17 Any Other Business**  
None
- 12/17 Date and time of the Next Meeting**  
Wednesday 28th June 2017 at Colly Lodge

**There being no further business the meeting closed at 8.40 pm**